

**ROTHERFIELD GREYS
MINUTES OF THE
ANNUAL PARISH COUNCIL (ELECTORS) MEETING
HELD AT 7.30PM ON MONDAY 9TH JULY 2018
IN GREYS VILLAGE HALL, GREYS GREEN**

PRESENT:

Nick Digby (vice-chairman) in the chair	ND
Michael Pearey	MP
John Hill	JH
<i>For part of the meeting:</i>	
David Bartholomew (OCC councillor)	DB
David Nimmo-Smith	DNS
Jane Pryce – Clerk	JOP

Members of the public/parishioners present for part/all of the meeting	0
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GAG = Greys Alert Grapevine email alert system

CIL = Community Infrastructure Levy paid by developers to mitigate the impact of new houses.

RFO = Responsible Financial Officer.

The parish website is www.rotherfieldgreys.org.uk

041/18 APOLOGIES FOR ABSENCE

Susan Hems was on holiday and Richard Ovey did not attend.

042/18 MEMBERS DECLARATIONS OF PERSONAL & PREJUDICIAL INTERESTS:

None

043/18 RESOLUTION TO ADOPT MINUTES OF PREVIOUS MEETING (21/05/2018):

The minutes were declared an accurate record and duly signed and dated by ND.

044/18 OXFORDSHIRE COUNTY COUNCIL REPORT:

GENERAL OCC REPORT

The report was emailed to the councillors before the meeting and will be attached to the minutes and available on the website.

SPECIFIC REPORT FOR ROTHERFIELD GREYS

VERGE DAMAGE ADJACENT TO ENTRANCE TO HIGHLANDS FARM

Subsequent to the last PC meeting I raised this matter with OCC officers and they said it would be investigated. Cllr Nimmo-Smith also raised the issue with SODC.

It was confirmed that some turf that been laid but was dying.

DOG LANE

I was asked to investigate OCC responsibilities in respect of repairing this lane. I am advised the eastern section from Rotherfield Greys to the Chiltern Way is unclassified, un-metalled county road with concurrent restricted byway status and the western section from the B481 to

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the Chiltern Way is restricted byway status. Subject to a site survey, OCC might arrange for some work on the eastern section, however on the western section any works carried out for motorised vehicles must be done by residents only – assuming they have private vehicle rights.

SPEED CAMERAS

At the last meeting I was asked how many speed cameras there were in Oxfordshire and how many were in use. I raised the matter with TVP and was advised there were 71 cameras and they were all in working order, but TVP would not declare how many were in use.

SPEEDING NEAR BROADPLAT

I have received further correspondence from a resident requesting the introduction of a speed limit here and I repeated the advice previously given on 31 January. I will not progress this matter without the support of the parish council.

SPEEDING NEAR HENLEY AND GREYS

I have received correspondence from two residents requesting the introduction of a speed limit here and gave similar advice to the above. I will not progress this matter without the support of the parish council.

The case for both areas could only be made with parish council approval and funding. Also any reduction in speed limit may lay the area open to development.

COUNCILLOR PRIORITY FUND

As previously advised, I have a £15k Councillor Priorities Fund to allocate across my nine parishes. I will divide this in relation to parish size, thus I have £500 available for Rotherfield Greys to match-fund Highways projects. This means if the parish council identifies Highways works costing a total of £1000, I will meet half the cost from my fund. If the works are costed via OCC Highways and undertaken by them, all that is needed is my agreement to proceed; if works are costed and undertaken by third-parties a form will need to be completed followed by a simple OCC approval process. I understand the PC has made some preliminary enquiries and I look forward to receiving a full request.

Verge cuttings around the village gates. This has been trimmed by locals? But OCC would do this only once a year but visibility splays would be cut when it was a safety issue. It was confirmed it could be cut by a contractor or locals if desired.

045/18 SOUTH OXFORDSHIRE DISTRICT COUNCIL REPORT:

Cllr David Nimmo-Smith emailed his report which will be attached to the minutes and on the website.

Report on progress of enforcement at Greys Meadow. The enforcement officer had been to the site and is in talks with the developer.

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DNS mentioned that he was very impressed with the ongoing restoration of the Rotherfield Greys phone box.

When is the SODC councillor grant opening? This is for the pad stones in the bus shelter is being replaced. It is £1,000 match funded. Re-valuing process is running late.

CIL meeting with Henley Town Council and SODC and Harpsden? HTC was meeting with SODC to discuss CIL. DNS has requested the neighbouring parishes be involved.

The District Council Local Plan is doing the rounds (with options) again. There are three sites near to Reading and they are being looked at. The District Council asked for sites to be identified – they didn't go at looking for sites so developers and landowners have come forward. Officers are currently doing studies to work out if they meet the criteria.

046/18 CLERK'S REPORT

The **external audit** has been submitted.

Speed Awareness – PCSO Janice Smith and colleague Mark demonstrated a SID (Speed Indicator Device) to the clerk. This is akin to a very large flat screen television that shows the speed of the car and logs that speed and time and direction of travel.

The process of logging the details of speeding cars was complicated. Details need to be written down were time, vehicle registration, make and colour of car and sex of the driver (if possible). This data had to be given to the police within a week. The cost of the device is likely to be £2,600. Which will be proportioned out amongst willing parishes. Parishes that join will not pay a rental fee and will have priority booking. The proposal was accepted in principle.

The '**Model Standing Orders 2018**' needs to be adopted but there have been changes to this and I am waiting the new version.

The phone box restoration committee has £705 in donations (one donation of £200 was anonymous and the clerk forwarded thanks for that from the committee). This was more than originally planned for but costs had gone up due to needing more glass and frames.

047/18 PARISH ROADS

For the OCC grant (reported above) – a quote from OCC has been requested for white lining.

The parish council is monitoring the volume and speed of vehicles coming from Henley pass Highlands to Rotherfield Greys village. We need this information first to judge the traffic situation.

048/18 MISCELLANEOUS:

a) Correspondence

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Greys Green golf course had replied to the clerk's email for completion dates on works and this was the response:

"I see the deliveries ceasing at the end of 2018. We are down to very few lorries now and most days none at all."

b) Public Footpath/Bridleway Report

There is no report for this meeting.

c) Website Update

The corrected version of the family tree of the Knollys had been forwarded to Gillian Ovey for approval. This is for a new tab 'History'.

TIME SET ASIDE FOR QUESTIONS FROM THE PUBLIC

049/18 PLANNING/ENFORCEMENT

a) Applications to be considered

[P18/S1095/FUL Amendment No. 1](#)

Cherry Trees, Satwell Close, Rotherfield Greys RG9 4QT "Demolition of existing house and detached garage and erection of replacement house with internal detached garage and construction of outdoor swimming pool (Amended plans received 21 June 2018 showing internal garage instead of detached, minor alterations to the design and a privacy screen included to the rear balcony)."

RGPC response required by 17th July 2018

The councillors decided on NO STRONG VIEWS.

An enforcement is in progress for Greys Meadow. A Stop notice may be issued until work carried out can be inspected and ensure that the current planning application is following the conditions.

b) Planning responses

[P18/S1091/FUL](#)

The Barn, Greys Green RG9 4QH

"Variation of condition 2 - approved plans on application ref. P17/S2489/FUL (Demolition of remnants of existing barn and reconstruction to create a four bedroom dwelling and erection of a car port) to add single storey linked garden room and sunken terraces"

RGPC - OBJECTION/COMMENTS - Variations appear to exceed the original brief by a CONSIDERABLE measure and therefore should be refused. This is a massive increase in bulk of the building footprint.

SODC decision target date 22nd June 2018

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[P18/S1095/FUL](#)

Cherry Trees, Satwell Close, Rotherfield Greys RG9 4QT

Demolition of existing house and detached garage and erection of replacement house and detached garage and construction of outdoor swimming pool

RGPC - NO OBJECTIONS

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SODC target decision date 11th June 2018 – Amended – see above.

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[P17/S4409/O](#)

Highlands Farm, Highlands Lane, Rotherfield Greys RG9 4PR

Outline planning application with all matters reserved for the construction of up-to 5 detached dwellings

RGPC 'SHOULD BE REFUSED' comment - overdevelopment of the site

SODC decision date 9th April 2018

c) Planning decisions

[P18/S0394/HH - Amendment No. 1](#)

1 South View, Rotherfield Greys RG9 4QD

Part single storey, part double storey rear and side extension including two skylight windows.

Part garage conversion and garage extension to provide a car port. Removal of front porch

and proposal of new side porch. (Amended plans submitted 20 April 2018 showing carport removed from the proposed garage extension and small increase in rear extension).

RGPC - SHOULD BE APPROVED - great improvement

SODC GRANTED

050/18 WAR MEMORIAL & BUS SHELTER (WELL HOUSING)

The bus shelter refurbishment just requires four stone blocks, two either side of the gate to be replaced in summer by AF Jones. JOP to obtain a SODC grant for this first, as the work cannot commence before application.

051/18 FINANCE

a) Donations/Subs:

Chiltern Society **£150** as agreed in budget 2018/19.

b) Accounts to pay:

Jane Pryce

Clerk's salary (June/July)	£294.66
Office rent	£ 41.68
PC expenses – website annual fee	£ 50.26
Total for cheque	£ 386.60

c) Payments received

VAT refund of **£1,781.15**

Sale of Shepherds Green well and housing to 'The Rosary', the property adjacent, has been completed. The sale price was £500 plus costs (valuation fee and land registry fees) of £190, total cheque received **£690.00**

Bank Balance **£8,651.80**

052/18 Matters arising for information only

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Updated **USB** stick handed to ND. And previous one returned. This forms part of the risk assessment process of off-site backup.

THE MEETING CLOSED AT 8.25 PM

Next meeting – 10th September 2018